

BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

SEARCH COMMITTEE

MINUTES OF A MEETING HELD ON WEDNESDAY 14 JUNE 2023

Membership (5):	*	Pamela Woolgrove	External Member	Chair
	*	Anthony Bravo	Principal	
	*	Steve Fussey	External Member	
	*	Mike Howe	External Member	
		Adam Lupton	External Member	
Quorum:		3 Members required	4 present	Meeting quorate
In Attendance:	*	Simon Burrell	Clerk to the Corporation (Clerk)	
Present at Meeting:	*			

PART 1 – NON-CONFIDENTIAL MATTERS

(3.00pm)		ACTION
329.	<p>APOLOGIES FOR ABSENCE</p> <p>None received.</p>	
330.	<p>DECLARATION OF INTERESTS</p> <p>There were no Declarations of Interest advised.</p>	
331.	<p>MINUTES OF THE PREVIOUS MEETING</p> <p>The Minutes of the meeting held on 15 June 2022 were confirmed as a correct record and were signed by the Chair of the Search Cttee.</p>	
332.	<p>MATTERS ARISING FROM THE MINUTES</p> <p>1. Membership of the Corporation (Minute 323)</p> <p>The Principal advised that he had been in contact with Gemma Baker regarding her potential membership of the Corporation. She had advised that her current work commitments precluded her from considering joining the Corporation at this moment in time.</p> <p>The Principal also advised that he had had no response from the University of Portsmouth to his request for them to nominate someone as a potential Member of the Corporation.</p>	

333.	<p>MEMBERSHIP OF THE CORPORATION</p> <p>A written report was received and considered.</p> <p>1. Re-appointment of Current Members</p> <p>It was noted that the current term of office for Nicole Martin was due to expire on 30 Sept 2023. The Search Ctte reviewed Nicole's role, involvement, and activity on behalf of the Corporation and the College over her current term of office and agreed that she should be appointed for a new term of office.</p> <p style="text-align: center;">It was RESOLVED to RECOMMEND to the CORPORATION that Nicole Martin be appointed for a four-year term of office commencing 1 October 2023 (Proposed by Mike Howe, Seconded by Pamela Woolgrove)</p> <p>2. Current Vacancies</p> <p>It was noted that there was one vacancy (vice Anne Millar).</p> <p>It was noted that in addition to Gemma Baker it was noted that another potential new members had been identified. John Maguire was the Managing Director and Director of Sales and Marketing at Narrow Aisle Ltd.</p> <p>In reviewing potential new members for the Corporation, the Ctte considered the skill requirements needed and felt that it should prioritise an educationist of working age, preferably female in order to even up the gender balance of the Corporation.</p> <p>3. Succession Planning</p> <p>The Ctte reviewed the potential for succession planning in the key roles (Chair/Vice Chair/Chairs of Cttes) and noted that there were no immediate concerns should there be an unexpected vacancy in any of the key roles in the near future.</p> <p>However, it was noted that there was no natural successor at the current time for the Chair of the C&Q Ctte. The Search Ctte re-iterated that priority should be given to filling the current vacancy on the Corporation with an educationalist.</p> <p>4. Terms of Office</p> <p>It was noted that there were three terms of office due to expire in 2024 and a further four in 2025.</p>	CORP
334.	<p>COMMITTEE MEMBERSHIP 2022/23</p> <p>A written report was received and considered. The Ctte reviewed current membership and agreed one minor change (add Adam Lupton to Remuneration Ctte).</p>	
335.	<p>DATE OF FUTURE MEETINGS <i>[Meetings commence at 3.00pm unless stated]</i></p> <p>Wednesday 29 November 2023 Wednesday 13 March 2024 Wednesday 12 June 2024</p>	
(3.48pm)	Meeting closed	
Confirmed as a Correct record:		29 Nov 2023