

# BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

## SEARCH COMMITTEE

### MINUTES OF A MEETING HELD ON WEDNESDAY 12 JUNE 2024

<b>Membership (5):</b>	*	Pamela Woolgrove	External Member	Chair
	*	Anthony Bravo	Principal	
	*	Steve Fussey	External Member	
	*	Mike Howe	External Member	
		Vacancy (AL)	External Member	
<b>Quorum:</b>		3 Members required	4 present	Meeting quorate
<b>In Attendance:</b>	*	Simon Burrell	Clerk to the Corporation (Clerk)	
<b>Present at Meeting:</b>	*			

### PART 1 – NON-CONFIDENTIAL MATTERS

(4.00pm)		ACTION
<b>346.</b>	<p><b>APOLOGIES</b></p> <p>None received.</p>	
<b>347.</b>	<p><b>DECLARATION OF INTERESTS</b></p> <p>There were no Declarations of Interest advised.</p>	
<b>348.</b>	<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>The Minutes of the meeting held on 21 March 2024 were confirmed as a correct record and were signed by the Chair of the Search Cttee.</p>	
<b>349.</b>	<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>There were no Matters Arising discussed that were not considered elsewhere at the meeting.</p>	
<b>350.</b>	<p><b>MEMBERSHIP OF THE CORPORATION</b></p> <p>A written report was received and considered.</p> <p><b>1. Current Vacancies</b></p> <p>It was noted that there were currently four vacancies (all External Members) on the Corporation: vice Joy Bibby, Adam Lupton, Anne Millar and Barry Smith.</p>	

<p><b>350.</b> <b>(cont)</b></p>	<p><b>2. Re-appointment of Current Members</b></p> <p>It was noted that Toby Sole's (Student Member) term of office was due to expire on 31 July 2024. The Clerk advised that he had been informed that Toby would be continuing as a student at the College during 2024/25 and had been re-nominated to serve for a further term as the Student Member.</p> <p>The Clerk also advised that Kevin Croombs (External Member) term of office expired on 13 October 2024. With no Search Ctte meeting before that date he proposed that consideration be given at this meeting regarding Kevin serving for a second term of office. The Clerk advised further that Kevin had confirmed that he was happy to serve for a second term of office.</p> <p><b>It was RESOLVED to RECOMMEND to the CORPORATION that:</b></p> <ol style="list-style-type: none"> <li><b>1. Toby Sole be re-appointed as the Student Member for a further one-year term of office expiring on 31 July 2025.</b></li> <li><b>2. Kevin Croombs be re-appointed as an External Member for a second four-year term of office commencing 13 October 2024.</b></li> </ol> <p><b>3. Potential New Members</b></p> <p>The Principal advised that he had identified several potential new members and was due to have initial meetings with each of them in the near future. In response to a question from a Member it was noted that all of the potential new members had financial backgrounds.</p> <p>The Principal also advised that he had spoken with the Vice Chancellors of the University of Portsmouth, University of Winchester and Solent University regarding seeking a potential Member from one of them. He had also spoken with the Headteacher of Brighton Hill school regarding a senior member of their staff becoming a potential Member.</p> <p>It was noted that the current term of office for Pamela Woolgrove was due to expire on 31 Dec 2024, and for Priya Brown and Arun Mummalaneni on 31 March 2025.</p>	
<p><b>351.</b></p>	<p><b>COMMITTEE MEMBERSHIP 2024/25</b></p> <p>A schedule of the proposed Ctte Membership for 2024/25 was reviewed and agreed. In response to a question from a Member the Clerk advised that there had been no further requests from Members to move to other committees.</p>	
<p><b>352.</b></p>	<p><b>CODE OF GOOD GOVERNANCE: PRINCIPLE 1 – DETERMINATION OF AIMS AND STRATEGIC OVERSIGHT</b></p> <p>A written report was received and considered. The Clerk advised that he had proposed some potential responses for Principle 1 and sought the Search Ctte's comments and suggestions for any additional areas for inclusion.</p> <p>It was suggested that reference to the following could also be included:</p> <ul style="list-style-type: none"> <li>• Holding the Principal to Account</li> <li>• The Corporation gives guidance and support to College Management</li> <li>• The Corporation makes suggestions regarding potential areas for development</li> <li>• The implementation of the Anti-racism Policy</li> </ul>	

<b>352. (cont)</b>	It was agreed that any further ideas for inclusion should be forwarded to the Clerk and that an updated version would then be presented to the Corporation for discussion and its next meeting.	
<b>353.</b>	<b>DATE OF FUTURE MEETINGS</b> <i>[Meetings commence at 3.00pm unless stated]</i>  Wednesday 27 November 2024 Wednesday 12 March 2025 Wednesday 11 June 2025	
(4.44pm)	Meeting closed	

Confirmed as a Correct record:		27 Nov 2024
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